

明愛屯門馬登基金中學  
2019-2020 年度 家長通告

敬啟者：

**2019/2020 年度學務政策及活動（中四級）**

本校一向致力提高學生的學習成績和讓他們達到基礎的學習水平。茲有下列有關 2019/2020 年度教務政策及活動的通告，敬希垂注：

中四學生適用：

1. 拔萃育才獎學金（附件一）
2. 學業進階課程計劃（附件二）
3. 第二次集體訂購教科書事宜（附件三）
4. 中三至中六級課後學習支援計劃（第一期）（附件四）

詳情請參閱附件，如有任何查詢，請致電 2461 0304 與朱婉儀學務副校長聯絡。

此致

貴家長

朱婉儀學務副校長負責主理

校長

謹啟

袁國明

二零一九年九月五日



家長通告第 1920\_018 號

〔 回 條 〕

敬覆者：

本人已知悉有關 2019/2020 年度學務政策及活動（中四級）通告內容。

此覆

明愛屯門馬登基金中學

中\_\_\_\_\_班\_\_\_\_\_號 學生：\_\_\_\_\_

家長簽署：\_\_\_\_\_

家長姓名：\_\_\_\_\_

日期：\_\_\_\_\_

Caritas Tuen Mun Marden Foundation Secondary School  
2019-2020 Parents Notice

5 September 2019

Dear Parents/Guardians,

**Academic Policies and Programmes 2019/2020 (For S.4 Students)**

Our school constantly endeavours to improve students' academic performance and to consolidate their learning. We would like to notify you of the following academic policies and programmes for this year.

For S.4 students:

1. Academic Scholarships (Appendix 1)
2. Academic Enrichment Programme (Appendix 2)
3. The Second Textbook Ordering (Appendix 3)
4. S.3 – S.6 After-School Learning and Support Programme (1<sup>st</sup> Phase) (Appendix 4)

Should you have any inquiries about the above policies or programmes, please feel free to contact Ms. Chu Yuen Yee, the Vice Principal of Academic Affairs, at 2461 0304.

Yours faithfully,

\_\_\_\_\_  
Mr. Yuen Kwok Ming  
Principal



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Parents Notice No.: 1920\_018

**Reply slip**

Dear Sir,

I acknowledge the notice on “Academic Policies and Programmes 2019/2020 (For S.4 Students)”.

Name of Student : \_\_\_\_\_  
Class and Class no. : \_\_\_\_\_ ( )  
Signature of Parent / Guardian : \_\_\_\_\_  
Name of Parent / Guardian : \_\_\_\_\_  
Date : \_\_\_\_\_

明愛屯門馬登基金中學  
2019-2020 年度 家長通告

**拔萃育才獎學金**

本校獲得善長慷慨捐款，特設「2019-2020 年度拔萃育才獎學金」，獎勵在學習上刻苦力學，成績優異的學生。茲臚列具體獎項如下：

學業成績獎勵

- (1) 全年全級第一名 (中一至中六，獲書券 \$500)
- (2) 全年每科全級第一名 (獲書券 \$50)

級別	科目
中一至中三	14 科 本地課程組：中文、倫宗 非華語課程組：基礎中文、德育 共同科目：英文、數學、通識、科學、音樂、體育、基本商業、創新電腦、視覺藝術、中史（中一及中二級）
中四	18 科 本地課程組：中文、倫宗 非華語組：基礎中文 共同科目：英文、數學、數學延伸部分（代數與微積分）、通識、「企業、會計與財務概論」、視覺藝術、旅遊與款待、生物、化學、物理、「資訊及通訊科技」、中史、烏爾都語、日文、體育
中五	15 科 本地課程組：中文、倫宗 非華語組：基礎中文 共同科目：英文、數學、通識、「企業、會計與財務概論」、視覺藝術、旅遊與款待、生物、化學、物理、「資訊及通訊科技」、烏爾都語、體育
中六	16 科 本地課程組：中文、倫宗 非華語組：基礎中文 共同科目：英文、數學、數學延伸部分（代數與微積分）、通識、視覺藝術、生物、旅遊與款待、「企業、會計與財務概論」、物理、化學、「資訊及通訊科技」、烏爾都語、體育

如有查詢，歡迎致電 2461 0304 與教務組吳少文老師查詢。

Caritas Tuen Mun Marden Foundation Secondary School  
2019-2020 Parents Notice

**Academic Scholarships**

We are pleased to inform you that our school has received generous donations for granting scholarships to our students. Academic scholarships are to be awarded on the basis of academic merit. The purpose of granting scholarships is to reward and encourage students who have excelled in their studies. Details of the academic scholarships are as follows:

Academic Scholarships for S.1 to S.6 students

- (1) Each student who is the first in his/her class level in the yearly assessment will be awarded book coupons of HK\$500.
- (2) The top achiever of each subject in each class level in the yearly assessment will be awarded book coupons of HK\$50.

Form(s)	Subjects
S.1 - S.3	14 subjects <i>Subjects for Chinese Speaking Students only:</i> Chinese Language, Ethics/Religious Education <i>Subjects for Non-Chinese Speaking Students only:</i> Chinese Language (GCSE/GCE syllabus), Moral Education <i>Common subjects for all students:</i> English Language, Mathematics, Liberal Studies, Integrated Science, Music, Physical Education, Business Fundamentals, Innovative Computing, Visual Arts, Chinese History (S.1 – S.2)
S.4	18 subjects <i>Subjects for Chinese Speaking Students only:</i> Chinese Language, Ethics/Religious Education <i>Subjects for Non-Chinese Speaking Students only:</i> Chinese Language (GCSE/GCE syllabus) <i>Common subjects for all students:</i> English Language, Mathematics, Mathematics Extended Part (Algebra and Calculus), Liberal Studies, “Business, Accounting and Financial Studies”, Visual Arts, Tourism and Hospitality Studies, Biology, Chemistry, Physics, Information and Communication Technology, Chinese History, Urdu Language, Japanese Language, Physical Education
S.5	15 subjects <i>Subjects for Chinese Speaking Students only:</i> Chinese Language, Ethics/Religious Education <i>Subjects for Non-Chinese Speaking Students only:</i> Chinese Language (GCSE/GCE syllabus) <i>Common subjects for all students:</i> English Language, Mathematics, Liberal Studies, “Business, Accounting and Financial Studies”, Visual Arts, Tourism and Hospitality Studies, Biology, Chemistry, Physics, Information and Communication Technology, Urdu Language, Physical Education
S.6	16 subjects <i>Subjects for Chinese Speaking Students only:</i> Chinese Language, Ethics/Religious Education <i>Subjects for Non-Chinese Speaking Students only:</i> Chinese Language (GCSE/GCE syllabus) <i>Common subjects for all students:</i> English Language, Mathematics, Mathematics Extended Part (Algebra and Calculus), Liberal Studies, Visual Arts, Biology, Tourism and Hospitality Studies, “Business, Accounting and Financial Studies”, Physics Chemistry, Information and Communication Technology, Urdu Language, Physical Education

For enquiries, please contact the teachers-in-charge Mr. Ng Siu Man (Academic Department) at 2461 0304.

明愛屯門馬登基金中學  
2019-2020 年度 家長通告

**學業進階課程計劃**

有鑑於過往有個別學生的全年總成績未達升班要求，為確保 貴子弟成績能達一定水平及提升其學習態度，並給予在學業成績上（全年總成績）未達標準的同學一個補救機會，本校將於本年度繼續舉辦學業進階課程計劃。凡全年總成績未達升級要求者，必須於七月出席一連四天的進階課程，然後再參加課程之試升試。評核準則包括出席率、上課表現、及於試升試取得達標成績，方能於新學年試升。若無故缺席、出席率未如理想、學習態度欠佳，均不能升班。

現在讓家長和學生知悉有關計劃，請督促 貴子女努力溫習。有關是次計劃的日期、時間、地點及其他詳細資料，請參閱如下：

計劃名稱	暑期學業進階課程計劃
時段	2020 年 7 月 20 日（一）至 23 日（四）
時間	上午九時 至 十一時四十五分
地點	本校課室
參加對象	中一、中二、中三、中四及中五級全年考試成績未達升級要求的學生，即： 中一至中三：全年總平均分為 40 分以下的學生 中四至中五：全年總平均分為 30 分以下的學生 （唯不適用於操行未達標之學生）
備註	學生必須按時間表穿著校服準時回校上課（出席名單將於七月份家長日公佈）。

日程表

	20/7/2020	21/7/2020	22/7/2020	23/7/2020
9:00 a.m. – 10:15 a.m.	科目 1	科目 1 及試升試	科目 3	科目 3 及試升試
10:15 a.m. – 10:30 a.m.	小息			
10:30 a.m. – 11:45 a.m.	科目 2	科目 2 及試升試	科目 4	科目 4 及試升試

是項計劃必須透過家校合作，方能順利推展，最終讓學生學業中獲取佳績。如有任何查詢，請致電 2461 0304 與朱婉儀學務副校長聯絡。

Caritas Tuen Mun Marden Foundation Secondary School  
2019-2020 Parents Notice

**Academic Enrichment Programme**

Every academic year some students are unable to keep up with the minimum requirement for promotion to the next higher class. In view of this fact, our school would like to help your child understand the importance of his/her academic results and to improve his/her learning attitude as well as results. We are going to give a second chance to the academically low achievers (based on whole year performance) and will launch a scheme called “Academic Enrichment Programme” in the coming summer holidays. We want to inform all parents and students about the captioned programme. The details are as follows:

Programme	Academic Enrichment Programme
Date	20 July 2020 (Mon) – 23 July 2020 (Thu)
Time	9:00 a.m. – 11:45 a.m.
Venue	Classrooms
Participating Students	S.1-S.5 students who are being promoted on probation, i.e., S.1-S.3: Students who have lower than 40 marks in total average (annual score) S.4-S.5: Students who have lower than 30 marks in total average (annual score) (not applicable to those who fail in the conduct domain)
Remarks	Student must attend the class on time, dress in neat and tidy school uniform. (Attendee list will be announced on the Parents’ Day in July.)

Schedule:

	20/7/2020	21/7/2020	22/7/2020	23/7/2020
9:00 a.m. – 10:15 a.m.	Subject 1	Subject 1 & Probation Test	Subject 3	Subject 3 & Probation Test
10:15 a.m. – 10:30 a.m.	Recess			
10:30 a.m. – 11:45 a.m.	Subject 2	Subject 2 & Probation Test	Subject 4	Subject 4 & Probation Test

This programme is designed especially for students who did not meet the overall academic requirement for promotion to the next higher class. Students have to follow the above schedule and wear proper school uniform to school. There will be Probation Tests during the programme. The assessment criteria include attendance rate and class performance. Please be reminded that all participating students have to reach the expected attainment level in the Probation Tests in order to be promoted for the new academic year. Kindly note that students will not be able to be promoted if (1) they are absent without reason(s) or (2) their attendance rate or learning attitude does not meet satisfactory requirements.

Should you have any enquiries about this scheme, please feel free to contact Ms. Chu Yuen Yee, the Vice Principal of Academic Affairs, at 2461 0304.

明愛屯門馬登基金中學  
2019-2020 年度 家長通告

**第二次集體訂購教科書事宜**

為了協助學生購買本學年所需用的教科書，教務組委託漢榮書局有限公司到校進行第二次集體訂購教科書（第一次集體訂購已於暑假截止），若同學有需要，可到校務處領取訂購表格，並於 9/9/2019（一）或以前交到校務處收集箱，第二次到校派書日期約於 9 月中旬，詳情容後通知。

如有任何問題，可致電 24610304 與教務組吳少文老師聯絡。

Caritas Tuen Mun Marden Foundation Secondary School  
2019-2020 Parents Notice

**The Second Textbook Ordering**

To help students purchase textbooks for this academic year, the Academic Department has invited *Hon Wing Book Company Limited* to organize the second textbook ordering in the school (The first textbook ordering ended during the summer holiday). If students need to purchase textbooks, they can get the order form from the General Office and return the form in a collection box in the General Office on or before 9 September 2019 (Monday). The date for textbook collection will be in mid-September. The confirmed date will be announced.

If you have any questions, please contact Mr. Ng Siu Man (Academic Department) at 24610304.



明愛屯門馬登基金中學  
2019-2020 年度 家長通告

敬啟者：

**中三至中六級課後學習支援計劃（第一期）**

為提升學生學習表現，本校將安排一系列課後學習支援課程，詳情如下：

日期	第一期：23/09/2019 – 11/12/2019（逢星期一至五）					
時間	下午 4:00 – 下午 6:00					
課程	年級	星期一	星期二	星期三	星期四	星期五
	中三	英文	數學	通識	---	---
	中四	---	英文	數學	通識	---
	中五	通識	---	---	英文	數學
	中六	英文	---	---	數學	通識
備註	4/12/2019-11/12/2019 為考試週，課後學習支援上課時間改為下午 2:00 - 下午 4:00。					

本計劃現正接受報名，學生可自由選擇以上的課程（指定者除外）。本校強烈建議你們先跟 貴子女商量，因應他們的學術水平、能力及興趣，從而作出合適的選擇。請留意，學生一旦報名參加，必須出席所有課堂，如遇缺席或早退，須按學校規定提交家長信，如學生無故缺席，將受處分。

請填妥回條，於 9 月 10 日前交回班主任。如有查詢，可致電 2461 0304 聯絡葉詠欣老師或賴家俊老師。

此致  
貴家長

教務組葉詠欣老師負責主理

校長 袁國明 謹啟

二零一九年九月五日



家長通告第 1920\_018 號\_附件四

〔回條〕

敬覆者：

本人已知悉有關中三至中六級課後學習支援計劃（第一期）的詳情，小兒／小女將

- \*  不參與此計劃。  
 參與此計劃，並選擇以下課程及出席時段：  
 \*  英文  數學  通識  
 \*  下午 4:00 – 下午 5:00  下午 4:00 – 下午 5:30  
 下午 4:00 – 下午 6:00  
 (\* 請於適當位置加上“√”號。)

此覆  
明愛屯門馬登基金中學

中\_\_\_\_\_班\_\_\_\_\_號 學生：\_\_\_\_\_

家長簽署：\_\_\_\_\_

家長姓名：\_\_\_\_\_

緊急聯絡電話：\_\_\_\_\_

日期：\_\_\_\_\_

5 September 2019

Dear Parents/Guardians,

**S.3 – S.6 After-School Learning and Support Programme (1<sup>st</sup> Phase)**

In order to help our students achieve better results in examinations, our school has arranged a series of after-school tutorials. The details are as follows:

Date	1 <sup>st</sup> Phase : 23/09/2019 – 11/12/2019 ( Mon – Fri )					
Time	4:00 p.m. – 6:00 p.m.					
Schedule	Form	Mon	Tue	Wed	Thu	Fri
	S.3	English Language	Mathematics	Liberal Studies	---	---
	S.4	---	English Language	Mathematics	Liberal Studies	---
	S.5	Liberal Studies	---	---	English Language	Mathematics
	S.6	English Language	---	---	Mathematics	Liberal Studies
Remarks	First Term Examination will be held from 4/12/2019-11/12/2019. The lesson time will be changed to 2:00 p.m. – 4:00 p.m..					

The above tutorials are now open for registration. Students can freely choose from the tutorials (except those that have already been nominated by the teachers). I strongly recommend that parents discuss this arrangement with your child and complete the following reply slip according to his/her academic standard, abilities and interests. Please note that students who would like to participate in these tutorials should attend all sessions on time. If any student is absent or wants to apply for leave, please submit the parent's letter one day in advance. The school will take suitable punitive measures if a student is absent without adequate / satisfactory reason(s).

Kindly return the reply slip to the class teacher(s) by 10 September 2019. If you have any queries, feel free to contact the teachers-in-charge, Ms. Yip Wing Yan or Mr. Lai Ka Chun (Academic Department) on 2461 0304.

Yours faithfully,

\_\_\_\_\_  
Mr. Yuen Kwok Ming  
Principal



Parents Notice No.: 1920\_018\_Appendix 4

**Reply slip**

Dear Sir,

I acknowledge the notice on “S.3 – S.6 After-school Learning and Support Programme (1<sup>st</sup> Phase)”, and my son/daughter

- \*  would not like to participate in these after-school tutorials.  
 would like to participate in the following after-school tutorials.  
 \*  English Language       Mathematics       Liberal Studies  
 \*  4:00 p.m. – 5:00 p.m.       4:00 p.m. – 5:30 p.m.       4:00 p.m. – 6:00 p.m.

(\* Please put a tick “ ” in the appropriate box.)

Name of Student : \_\_\_\_\_  
 Class and Class no. : \_\_\_\_\_ (      )  
 Signature of Parent / Guardian : \_\_\_\_\_  
 Name of Parent / Guardian : \_\_\_\_\_  
 Emergency Contact No. : \_\_\_\_\_  
 Date : \_\_\_\_\_